

Call for Youth Participation Strategy Steering Group members

[SALTO Participation and Information Resource Centre](#) (SALTO PI) is looking for **youth representatives** to be a part of the Youth Participation Strategy Steering group mandate 2024-2025. The group is invited to support the monitoring, implementation, and evaluation of the Youth Participation Strategy, advise on the activities related to the implementation of it, as well as to advocate for and promote meaningful youth participation in democratic life as one of the priorities in the framework of Erasmus+ and European Solidarity Corps programmes.

Youth representatives invited by this call are young people (in the framework of the Erasmus+ and European Solidarity Corps programmes - 13-30 years old) with experience in the programmes (Erasmus+ and European Solidarity Corps), experience in youth participation in democratic life and civic engagement on a local, national and / or international level and interest in enhancing this priority on a European level.

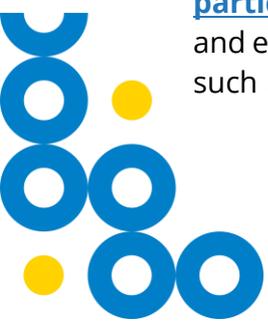
Steering group is jointly composed by six youth representatives selected via this call and by YPS stakeholders and partners (European Commission, SALTO, RAY network, National Agency representatives).

Context

[Youth Participation Strategy](#) (YPS) is a strategic planning document for enhancing youth participation in democratic life through the Erasmus+ and European Solidarity Corps programmes. It is developed by SALTO Participation & Information Resource Centre (SALTO PI) in 2020 following a consultation process that involved the input of the European Commission, National Agencies, decision-makers, experts, and practitioners in the field. It is intended for stakeholders who have a role in supporting the implementation of the programmes.

Youth participation is defined by the Strategy as individual young people and groups of young people having the right, the means, the space, the opportunity and, where necessary, the support to freely express their views, contribute to and influence societal decision making on matters affecting them, and be active within the democratic and civic life of our communities.

[SALTO PI](#) supports the implementation of the Erasmus+ and European Solidarity Corps programmes in relation to the priority **participation in democratic life** across Europe. For that purpose, it develops tools and publications (available on our website participationpool.eu together with other quality resources), organises training courses and events for the stakeholders of Erasmus+ and European Solidarity Corps programmes such as National Agencies (NAs), the European Commission, programme beneficiaries



and other actors in the fields of Youth and Education & Training (E&T). It is hosted by the Erasmus+ and European Solidarity Corps Agency in Estonia and is one of 11 Resource Centres in SALTO network.

Tasks of steering group members

CORE TASKS

- 1. Supporting the monitoring, evaluation, and advancement of the Youth Participation Strategy** (in close collaboration with a researcher):
 - Reviewing the indicators and producing two annual reports on the status of the strategy during the mandate of 2 years
 - Advising on follow-up and improvements regarding the relevancy and potential changes to the YPS
 - Supporting mid-term review of the strategy, including the evaluation of the progress, recommendations for the future and necessary editions
- 2. Promoting and expanding the implementation of the priority of participation in democratic life** on a local, national, and international level:
 - Promoting meaningful youth participation in democratic life and decision-making processes, including but not limited to promoting Youth Participation Strategy to relevant stakeholders in group member's context

OTHER OPPORTUNITIES related to the implementation of YPS

BASED ON INTERESTS AND NEEDS OF GROUP MEMBERS AND SALTO PI

- 3. Contributing to and co-creating other relevant activities and processes related to the YPS**, including but not limited to:
 - Participating in the working processes on the structure, promotion, and development of the Participation Resource Pool
 - Participating in the planning and development of the Participation Forum in November 2024
 - Engaging in the process of digitalisation and promotion of the [Youth Participation Toolkit](#)
 - Advising on the developments related to the involvement of young people in the work of National Agencies (YPS Aim 5)
 - Advising on the potential measures and activities related to dedicating specific attention to participation of young people with fewer opportunities (YPS Aim 6)
 - Other potential initiatives and tasks that are relevant for the Youth Participation Strategy and the members of the co-steering group

Co-steering group members are invited and encouraged to create other initiatives and develop other approaches and tasks based on their expertise and needs identified in



relation to the participation priority and based on their background, experience, and interests.

Upon the first meeting of the steering group, biannual action plan is created to be implemented in cooperation with SALTO Participation & Information Resource Centre and other stakeholders.

Individual tasks are discussed and distributed based on participants' competences, experience, learning aims and interests during the onboarding period and throughout the mandate of the steering group.

Approximate timeline

1. Application of Steering group members (by 07.01.2024.)
2. Selection of group members (08.01.-12.01.2024.)
3. Announcement of results and onboarding calls (15.01.-31.01.2024.)
4. Individual work in the preparation for the first meeting
5. First residential meeting of the new mandate of the steering group (March 2024)
6. Online meeting (May 2024)
7. Online meeting (September 2024)
8. Residential meeting and engagement in the Participation Forum (November 2024)
9. Annual report and mid-term review of YPS prepared (January 2025)
10. Online meetings in February and May 2025
11. Residential meeting in September 2025
12. Online meeting in November 2025
13. Annual report of YPS prepared in December 2025

Throughout the duration of the mandate 2024-2025:

- work on the annual reports and mid-term review of the YPS
- participation in different working groups and advising on various initiatives
- promotion of meaningful youth participation, including but not limited to Youth Participation Strategy and Toolkit

Changes in the plan of the group's work can be made based on the needs, progress, and initiative of the steering group together with SALTO PI.

Work of the steering group includes continuous work on the evaluation, monitoring, and promotion of the YPS, including residential and online meetings, as well as individual and group work. The specific work for 2025 is decided and agreed upon together with the group.

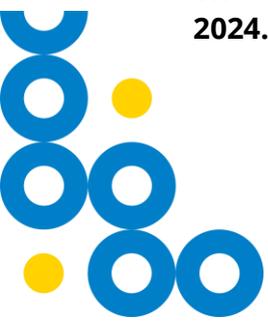


Working conditions, recognition, and payment

- The working language is English. Activities on the promotion of meaningful youth participation in democratic life can be implemented in another language based on the needs and group member's context.
- Work is carried out online and in-person.
- The duration of the mandate is 2 years – 15.01.2024.-31.12.2025.
- The foreseen fee for the entire service for the duration of the mandate is 3960 EUR including all taxes that may apply. This fee entails the base of 12 workdays:
 - Two residential meetings in 2024 (4 days); one residential meeting in 2025 (2 days);
 - Online meetings in 2024 (8 hours combined); online meetings in 2025 (8 hours combined);
 - Working group meetings in 2024 (8 hours combined); working group meetings in 2025 (8 hours combined);
 - Research and promotion of the YPS in 2024 (8 hours combined); in 2025 (8 hours combined);
- Fee is paid in parts: in April 2024, in December 2024, in May 2025 and December 2025 (this can be changed based on unforeseen circumstances). Fee is paid according to the tasks fulfilled based on the agreement and discussions in the onboarding period and during mandate. In the case of not fulfilling particular tasks, the fee is adjusted accordingly.
- Group members' accommodation and travel for the agreed-upon residential meetings is covered.
- The outcomes of the work of the steering group will become the property of SALTO PI however, the members of the steering group will be credited.
- Members of the steering group can receive a certificate of participation and learning results based on continuous reflection and evaluation process.
- The work of the steering group is coordinated by the Youth Participation Coordinator and the SALTO PI team. Other people are involved supporting the work of the group, such as a researcher responsible for the annual report and mid-term review of the strategy, facilitator supporting the meetings and development of the group, and others.
- The work of the steering group will be researched as a part of the SNAC New Power in Youth together with other practices of youth involvement in the work of National Agencies and SALTO PI. Member's refusal to participate in the research (e.g., to be interviewed) does not affect their participation in the steering group.

Application process and criteria

Those interested are invited to submit their application [here](#) by Sunday 7 January 2024.



If there are any questions or technical issues regarding the application process, please contact Youth Participation Coordinator Brigita Medne (brigita.medne@harno.ee).

Application includes:

- **Motivation** in a form of a letter (up to 700 words) or video (up to 2 min). Motivation includes their view on the Youth Participation Strategy, reasoning to apply for the co-steering group, their potential contributions to the group, their interests among the tasks described, their connection with the topic of youth participation, and other relevant information,
- **Curriculum vitae** including experience in the topic of participation in democratic life and EU programmes (Erasmus+ and European Solidarity Corps).

Submitted applications – required experience and motivation – are evaluated by three SALTO PI employees.

- Required experience/qualification (40% of the total score) will be evaluated on a 1-10 point scale by each evaluator based on how well the CV and motivation letter showcase:
 - Relevant experience in EU programmes (Erasmus+ and European Solidarity Corps) connected to the priority of participation in democratic life and civic engagement;
 - Relevant experience connected to youth participation in other settings that might be beneficial for the evaluation, monitoring, and promotion of Youth Participation Strategy. This might include involvement in local, national, and international youth representative groups and organisations, advisory groups, participatory decision-making processes, etc.
- Motivation (60% of the total score) will be evaluated on a 1-10 point scale by each evaluator based on how well the motivation letter or video showcase:
 - Reasons and interest to apply for the co-steering group;
 - Their knowledge, understanding and opinion of the Youth Participation Strategy (critical view on the document is not valued less);
 - Their potential contributions to the group, including their connection to the topic and priority of youth participation.

Exceptions in the application and selection procedure can be made regarding the involvement of young people with fewer opportunities considering the existent inequities in access to youth participation opportunities.

Envisioned results

- Two annual reports monitoring and evaluating the implementation of Youth Participation Strategy during the mandate 2024-2025
- Mid-term review of the YPS and recommendations for further work in improving youth participation in democratic life as one of priorities of the programmes



- YPS and other relevant support documents promoted in various contexts of steering group members
- The work of SALTO PI and other relevant stakeholders improved by the work and recommendations of the steering group
- Lessons learned – case study and recommendations on the involvement of young people in the work of SALTO PI.

